

Request for Proposals

Parent Education Program: Substance Use Prevention

The Parent Prevention Fund

Announced: February 9, 2026 **Due Date: March 18 by 3:00 pm**

INTRODUCTION AND BACKGROUND

The Governor's Prevention Partnership (GPP), with support from the State of Connecticut Department of Mental Health and Addiction Services (DMHAS), is actively seeking proposals from parent education and youth serving organizations throughout Connecticut, that aim to bolster substance use prevention educational activities for parents and caregivers statewide. Proposals must commit to ensuring the effectiveness and quality of substance use prevention education content by prioritizing evidence-informed and evidence-based strategies. Evidence-based prevention includes programs, practices, and policies that have been shown through rigorous evaluations to be effective at preventing the onset and continuation of substance use, misuse, and other problem behaviors. GPP seeks to foster impactful prevention experiences that positively influence the lives of caregivers and young people across the state.

This competitive grant process underscores our commitment to fostering interventions that address critical needs within the youth substance use prevention landscape. Proposals should prioritize the dissemination of accurate information on substance use disorders and the prevention of substance use, thereby expanding the reach and impact of lived experiences.

Please note that this is a competitive grant process, and as such, unsolicited proposals will not be considered. All submissions must adhere to the guidelines outlined in the request for proposals (RFP) to be eligible for review and consideration.

In Connecticut, numerous programs operate with limited financial resources. The demand for quality educational programs, featuring lived experiences, is high. This grant is made possible through support of the State Opioid Response grant and the Department of Mental Health and Addiction Services. By bolstering financial support and enhancing programmatic practices, the funding aims to support serving a larger number of young people statewide, through quality-based caregiver education.

ELIGIBILITY REQUIREMENTS

- Parent education programs or youth serving organizations must have been operating for at least two (2) years.
- Applicants must be a Connecticut-based 501(c)3 not-for-profit organization, public or private school, or a youth division within a municipality serving Connecticut youth;
- Programs must serve parents/caregivers with youth;
- Programs demonstrate an ongoing strategic and sustainability plan to reach communities across the state.

In limited instances, emerging programs with less than two years of experience that will be embedded within youth serving organizations, schools and/or municipalities may be considered for funding, and should clearly describe their:

- Current program planning, design, and management elements;
- Short-term funding sustainability plan;
- Evaluation and reporting plans to support continued program operation over the next 2-5 years;
- Anticipated staff capacity to obtain professional development and expertise;
- Qualifications of core staffing to be involved in the program.

GRANT PERIOD AND AMOUNT OF FUNDS AVAILABLE

The grant period is April 2026, through September 30, 2026, with the potential to renew the contract. All applications must be received by the deadline. The grant award will be **\$15,000 for 1 eligible program or organization**. The incumbent will be expected to meet performance measures and data reporting as directed.

Project Descriptions

The Governor's Prevention Partnership along with the Department of Mental Health and Addiction Services is committed to ensuring that parents and caregivers are provided the opportunity to receive quality education and information on substance use disorders and substance use prevention. The proposal should focus on evidence-based substance use prevention education and sustainability through ongoing training to support the effectiveness of educational programming. Programs will be expected to provide a minimum of 6 educational programs throughout the grant period to a minimum of 10 participants per session.

Getting Started:

1. Applicants complete organizational profile (attached below);
2. Develop a 2-page narrative describing your program and technical background;
3. Develop 1-page action plan/work plan with steps and milestones to achieve the desired outcomes being proposed;
4. Develop a 1-page narrative and line-item budget.

Project: Parent/Caregiver Education

Educational program that will address implementing or expanding one or more specific educational curriculum being used by the applicant. Educational curriculums may be based on lived experience or other personal information. Proposals should address how the program or organization incorporates:

- Current understanding of the Strategic Prevention Framework and how their curriculum fits into their community's needs
- Current data sources and data integrity
- Training approaches including how the program will reach audiences statewide
- Targeted number of people to reach/serve through the program
- Highlights of curriculum
- Evaluation Plan

APPLICATION

All applications must include cover sheet (attached), organizational narrative and project description (2-3 pages), budget description (one page), and supporting materials (as applicable).

PROJECT DESCRIPTION

Provide a 2-page project description (narrative), and 1-page action plan that includes: (*please note: if a question does not apply, please answer N/A*)

- Overall description of the project which includes anticipated outcome(s) that will be achieved, such as number of parents/caregivers served, increased capacity to implement program operational standards and enhancements, program innovation, etc.;
- Program or community need to be addressed;
- Description of how you plan to evaluate the project;
- Highlight current or expanded (new) staff capacity to implement the proposed scope of work that includes service delivery, data collection and reporting;
- Strategies for sustainability. How funding for this project will be implemented beyond the grant period (**required**).

BUDGET DESCRIPTION

A one-page budget narrative must be submitted as part of the application. The grant award is \$15,000, funding is intended for direct program expenses and reasonable administrative/indirect costs.

Funding for professional development, trainings, staffing to input data, expenses related to database upgrades and or increasing evaluation capacity, and staff time for providing educational sessions are examples of allowable budget items. Giveaways and food are unallowable expenses. The budget page should include a brief description of each expense.

SUPPORTING MATERIALS (as applicable)

- Board membership list with names and affiliations
- Copy of IRS determination letter

AWARD NOTIFICATION

The Governor's Prevention Partnership will review eligible proposals after March 18, 2026, and awards will be announced no later than March 31, 2026

SUBMISSION

To submit your completed application, through this form: <https://wkf.ms/3LqgBxz>

SUBMISSIONS MUST BE RECEIVED BY MARCH 18, 2026 - 3:00 PM.

For questions regarding this notice please contact:

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The Governor's Prevention Partnership

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